BOOK COUNTRY CLEARING HOUSE, LLC. EMPLOYMENT APPLICATION

Personal Information	Date of Application:

Name (Last)	(F	irst)	(Middle	2)								
Home Address		City		State		Ziţ	Code					
Home Telephone		Cell Phone			Ema	il addres	s:					
					Dove or	nd hours	ovoilok	ala:				
Position Applying Fo	r:				Days an	Mon	Tue	Wed	Thurs	Fri	Sat	Sur
Date Available:					From							
Full-T	ime	Part-Time		Temporary	То							
If you are under 18 ve	ears of age, plea	se state your date of b	irth:	(No o	ne under	age 18 i	nav be i	hired)	<u> </u>	I		
		ntry Clearing House, L		(170.0	are under	uge 10 I	nay oc	anrea)				
Education												
Type of School		ame and Location of S	chool	Degre of St	e/Area udy		mber of			Gradua Check	One)	
High School	Name	Address									Yes	
	City	State	Zip								_No	
College	Name	Address									_Yes	
	City	State	Zip								_No	
Graduate School	Name	Address									_Yes	
	City	State	Zip								_No	
Other	Name	Address									_Yes	
	City	State	Zip								_No	
Special Skills				L								
Briefly explain:												
Legal												
	egal right and n	No ecessary documents to of all new hires will be				Reform	and Co	ontrol Ac	et of 198	6.)		
Were you ever discha	rged by any cor	mpany?Yes	_No If yes,	, give name of con	npany(s):	<u> </u>						
Reason for discharge:												
Have you ever been c	onvicted of a cr	ime other than a mino	r traffic violat	ion?YesN	o. If yes,	please o	explain	offense a	and final	dispo	sition	:
	onvicted of a ci		Turine violat	10111031	0. 11 yes,	picuse				<u> </u>	SHOIL	•

List applayment stort	ing with your n	nost recent position. May we contain	ct your prese	ent employer?	YesNo Pa	st employer?YesN
Please indicate if you	were employed	under a different name.				
Б.	N	11 C CF 1		Position Held	Salary or	Reason
Dates	Name	ame and Location of Employer		& Supervisor Job Title	Wages Starting:	for Leaving
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	7 Iddiess	City	State	Supervisor	Final:	
To:/	Phone	`				
Mo. Yr.	Name)		Job Title	Starting:	
From:/_ Mo. Yr.	A 11	Cit	Ct-t-	-		
1110. 11.	Address	City	State	Supervisor	Final:	_
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Mo. Yr.	Address	City	State		Final:	
To:/	Phone			Supervisor	rillal.	
Mo. Yr.	()				
U.S. Military Ser	vice (comple	ete if applicable)				
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From:	To:					
	I					
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Branch of Se	rvice	Technical Specialization		Rank At	tained	Type of Discharge
Branch of Se	rvice	Technical Specialization		Rank Atı	tained	Type of Discharge
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Do you have any pl	hysical limitat	ions that would prevent you from				
Do you have any pl	hysical limitat	•				
Do you have any pl If yes please descri Personal Referen	hysical limitat	ions that would prevent you from				
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Do you have any pl If yes please descri Personal References	hysical limitat	ions that would prevent you from		all day or lifting u	ip to 50lbs? Y	/es No
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Do you have any plant of the personal References Name In submitting the personal references	hysical limitat be: nces (do not list re	latives) Address for employment, I understand the	nat an inve	all day or lifting to the stigation may be a	Title	Years Know
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Date:__

Applicant's Signature:_



NOTICE AND ACKNOWLEDGMENT IMPORTANT— PLEASE READ CAREFULLY BEFORE SIGNING ACKNOWLEDGMENT

NOTICE REGARDING BACKGROUND INVESTIGATION

Book Country Clearing House ("the Company" or "Employer") may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with employers and/or associates. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Employment Background Investigations, Inc. (EBI), P.O. Box 629, Owings Mills, MD 21117, 1-800-324-7700. These reports may be obtained at any time after receipt of your authorization and, if you are hired, throughout your employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a Summary of Your Rights Under the Fair Credit Reporting Act. The scope of this notice and authorization is all-encompassing, however, allowing Employer to obtain from EBI all manner of consumer reports and investigative consumer reports now and, if you are hired, throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

New York applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by Employer by contacting the consumer reporting agency identified above directly.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, local, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information (including, but not limited to, driving and/or motor vehicle records, transcripts, grades and attendance records, employment history, salary information and references, drug and alcohol testing results) requested by EBI acting on behalf of Employer, and/or Employer itself. I agree that a facsimile ("fax") or photographic copy of this Authorization shall be as valid as the original.

Minnesota and Oklahoma applicants or employees only. Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. □

California applicants or employees only: By signing below you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report if one is obtained by the Company at no charge whenever you have a right to receive such a copy under California law. \square

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Last Name																																		
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Other States and Counties	1																	3																
I Have Lived	2																	4																

Applicant Signature:	Date:	

Para informacion en espanol, visite <u>www.ftc.gov/credit</u> o escribe a la FTC Consumer Response Center, Room 130 -A 600 Pennsylvania Ave. N.W., Washington, D. C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

- You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment or to take another adverse action against you must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

- You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness
 based on information from credit bureaus. You may request a credit score from consumer reporting agencies that
 create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some
 mortgage transactions, you will receive credit score information for free from the mortgage lender.
- You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- Consumer reporting agencies may not report outdated negative information. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- Access to your file is limited. A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- You must give your consent for reports to be provided to employers. A consumer reporting agency may not give
 out information about you to your employer, or a potential employer, without your written consent given to the
 employer. Written consent generally is not required in the trucking industry. For more information, go to
 www.ftc.gov/credit

- You may limit "prescreened" offers of credit and insurance you get based on information in your credit report. Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- You may seek damages from violators. If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- Identity theft victims and active duty military personnel have additional rights. For more information, visit www.ftc.gov/credit

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator – GIPSA Washington, DC 20250 202-720-7051